

28<sup>th</sup> July, 2022

**ADMISSION NOTICE for LKG and UKG for Session 2023-24**

Dear Parents,

You are welcome to seek admission for your Sons in Don Bosco School, Siliguri. Admission to Don Bosco School Siliguri is obtained only when you have successfully completed certain admission formalities and procedures. Therefore, after the interview with the parents and after having scrutinized the application forms and the documents submitted thereafter, your wards will be shortlisted and subsequently fall into the final list.

***Don Bosco School Siliguri is a Christian (Catholic) Minority Institution and as such the norms of minority institutions are applicable also in the admission procedure.***

***Only those parents who have faith in Don Bosco's system of education (wherein we give importance also to varied co-curricular activities) and are willing to abide by the rules and regulations of this School need to apply.***

The criteria set by the Government of India in the New Education Policy demands that a child entering school at LKG level be 4 years old and UKG be 5 years old. Don Bosco School, Siliguri shall abide by the new norms set by the Government of India with effect from 2023.

The selection of each student to the school is carried out by the Principal with the help of the selection committee consisting of the Secretary and the Vice-Principal of Don Bosco School Siliguri.

**CAUTION**

***It is hereby declared that neither the Principal nor any member of the Management, faculty or support staff shall accept any gift or enticement of any sort in cash or in kind from anyone or from an intermediary for any favours from the school authorities. If such aberrations are unearthed even subsequently, kindly bring them to the notice of the Principal documented with evidence for his perusal and requisite action. In all matters of admission and promotion direct communication with the Principal is the only mode of contact. Beware of touts who may be involved in this process, for which the school is not to be held responsible. Recommendations for admissions are also not entertained.***

With all good wishes for a successful outcome,

Truly,



Fr. Velloor Chacko Jose, SDB  
Principal

## **ADMISSION NOTICE FOR 2023-24 for L.K.G and U.K.G**

**Eligibility:** Boys born between 01.04.2018 and 31.03.2019 are eligible for admission to U.K.G. and Boys born between 01.04.2019 and 31.03.2020 are eligible for admission to L.K.G (Only one section) and only such candidates need to apply. Any changes in the date of birth thereafter will be invalid and the candidate will be disqualified.

**The Institution:** Don Bosco School Siliguri is a Christian Minority Institution and as such the norms of minority institutions are applicable in the admission procedure.

**Procedure:** The candidates will be selected only after the interaction with the parents and the student by the Principal or the one delegated by him.

**Board of Admission:** Admission-procedures are conducted exclusively by the Principal together with the Selection Committee.

**Form:** Forms are available 'online'. Parents and Guardians are required to fill the form online. The link to fill the form will be available from 1<sup>st</sup> of August, 2022 on the school website: [www.dbssiliguri.in](http://www.dbssiliguri.in). Fill in the required details and submit the same online. Please note that any application form not duly filled or are incomplete will be rejected. This application can be submitted online on any day between 1<sup>st</sup> August to 10<sup>th</sup> September, 2022. Take two hard copies of the entire documents for future reference. Your form will have a Unique Registration Number (URN) which will be used for all future reference.

**Payment:** After submitting the form you will get the option to pay a sum of Rs.1000/- (Rs. One Thousand only) as the form fee through online only. This money will not be refunded for any reason whatsoever. After paying the Form Fee only you have to download the form which will have the receipt of payment at the bottom of the form and the same must be presented for verification at the time of the interaction.

**\*Note:** The Application Form has to be downloaded only after paying the Admission Form Fee which will have details of the payment made online at the end of the admission form.

**Interaction:** You will be informed of the date and time of interaction via SMS and by email. Both the parents must be present at the time of interaction with the Principal for a valid admission of your child to school.

**Documents:** The following documents are to be presented for verification at the time of interaction:

- 1) The Application Form, downloaded from the site should be submitted at the Primary School office on 12<sup>th</sup> and 13<sup>th</sup> September 2022 along with one copy of the recent stamp-sized colour photograph of the applicant and a postcard size family photograph (only father, mother and the siblings of the candidate) which must be pasted on the application form. **Untidy forms will be rejected.**
- 2) Municipal Corporation / Panchayat Birth Certificate for verification. *(Catholic children will produce their Baptism certificate along with the letter of the Parish Priest, besides the above)*
- 3) Residential Address with proof.

**All documents must be presented in original, and the duplicates are to be attached therein.**

**Result:** The final result will be communicated to you by email and SMS. If your child is selected please take a print out of the letter and present it at the time of admission. The Form Numbers of the selected candidates will also be put on the website at a convenient time.

PRINCIPAL

***Technical Support:***

For issues like admission form fee deducted but status reflecting as NOT PAID or in case you face any other difficulty while filling the form you are requested to send a message in the specified format mentioned on 9901746032 (WhatsApp message only)

**NOTE: Form Status PENDING and Payment Status PAID means the form is successfully submitted**

**MESSAGE FORMAT**

DBS SILIGURI LKG/UKG ADMISSION 2023-24

STUDENT'S NAME :

REGISTRATION NO : (As mentioned in the admission form) :

ISSUE DETAILS :